



University Senate Meeting Minutes
September 15, 2014
3:00 - 5:00 p.m.
Lower Dansbury

Roll Call

IN ATTENDANCE: Radhia Adam, Abdalla Aldras, John Abbruzzese, Mary Beth Allen, Debra Ballinger, Nurun Begum, Leslie Berger, Todd Behr, Leslie Berger, David Bousquet, Li-Ming Chiang, Robert Cohen, Marianne Cutler, Robert D'Aversa, Esther Daganzo-Cantens, Susan Dilmuth-Miller, Kathleen Duguay, Johan Eliasson, Binetou Fall, Heather Garrison, Stephanie Gavilanes, Melissa Geiger, Glenn Geiser-Getz, Tom Gioglio, Jon Gold, Sandra Gordon, Michael Gray, Sheila Handy, Jeffrey Hardy, Peter Hawkes, Jan Hoffman, Jeffrey Hotz, Yi-hui Huang, Drew Johnson, Jonathan Keiter, Heon Kim, Jaedock Lee, Clare Lenhart, Kenneth Long, David Mazure, Joe Miele, Matthew Miltenberger, Bob Moses, Fernando Perez, Suzanne Prestoy, Leslie Raser, Van Reidhead, Anthony Ruiz, Leigh Smith, Mike Southwell, Yoshi Tanokura, Doreen Tobin, Nancy Van Arsdale, Dominique Washington, Marcia Welsh, Gene White, Quian Xie, Rebecca Zirkelbach,

ABSENT: Terry Barry, Teri Burcroff, Alberto Cardelle, Rudolph Clark, Richard Connell, Dianne Devlin, Scott Dietrich, Ronald Eith, James Emert, Robert Fleischman, Kelly Harrison, Spencer Holmsborg, Efia King, John Kochmansky, Andi McClanahan, Sara O'Connell, Edward Owusu-Ansah, Tasso Papadopoulos, Alexander Parise, Mary Frances Postupak, Juan Rodriguez, Eve Salzburg, Brad Seid, Pat Smeaton, Nancy Van Arsdale, Lisette Vergara, Lixia Zhao.

1. Roll Call (Sign in)
2. Approval of Minutes, May 5, 2014
 - Motion Approved
3. University President's Report, Dr. Marcia G. Welsh, President of East Stroudsburg University
 - There were visits to 305 local residences near the ESU campus by students, faculty, administrators, and staff. The question asked was how we can better engage ESU students and if there were any issues related to living close to campus. Most of the neighbors love living here near campus. There were some concerns, but mostly it was very positive. We will do this next year perhaps with a larger group.
 - Chris Brooks, who served as ESU's previous Faculty Athletic Representative, will be stepping down, and Shawn Mumford will become the new Faculty Athletic Representative. The transition has been smooth and part of collegial process. One area of concern brought up by the Faculty Athletic Representative is concussions. This should be taken even more seriously, and concussions should be excused absences from class.
 - The Keystone Center project is on hold due to issues with the East Stroudsburg Borough Council. The Borough Council is concerned with improving traffic flow at 3 intersections. These are Penn Dot issues, however, and not part of ESU's property or purview. There are also concerns with easements and access. There are concerns about the Keystone Center as it relates to parking: our parking plan on file, however, is based on 7500 students, not the 6500 students we currently have, so this should not be a problem.
 - There is a high student demand for residential housing. UPI (University Properties Inc.) has begun the process for planning a new dormitory and following necessary requirements for securing a USDA loan, including recently holding a local meeting for the community.

- The strategic plan, Students First: Innovate ESU, is continually being evaluated and adjusted. The four main areas of the plan include Student Success at ESU; a strong sense of community; a reputation for innovation and entrepreneurship; and innovative faculty. Another area regarding staff involvement has been included.
- An Academic Plan taskforce has begun to look at 4 initiatives: an independent council of chairs; curriculum enhancement team; a streamlining committee for expediting academic changes; and a series of dialogues on the meaning of public higher education. A final and complete plan will be ready by the end of the semester.
- There will be a Measurement Committee for the Budget in order to set benchmarks and measurable goals. There will be a committee for implementation, too.
- If you are interested in strategic planning process, please let Miguel Barbosa know.
- Three new roundtable discussions will be held in the coming months. Go to the ESU website, and read/re-read the strategic plan.
- The search for the new provost has been ongoing. The search committee with a consulting company has been at work. The webpage for the search process is on the ESU website.
- Monroe County Economic Summit took place last week: 144 participants attended and the summit exceeded the discussion from last year. There were 2 external speakers, plus Professor Todd Behr. The summit shows what the university can do in terms of economic development in the community.
- Title IX/Clery Act Training: everyone on campus must take this training. Everyone who works on campus is a CSA (Campus Security Authority), and therefore, everyone must take the training: There are 15 scheduled trainings. If you received the letter, attendance is mandatory. Go to esu.edu/titleix for details. If you cannot make one of the scheduled times, contact Dr. Doreen Tobin to arrange for another time.

Provost Van Reidhead issued a sub-report in the President's Report about the Alignment Process:

- The Alignment Process in Academic Affairs is continuing the program alignment process: a retrenchment letter is on the table: we have stated that we do not want any retrenchments for this year: with cooperation with APSCUF, we hope to align and re-align programs and course works in ways that meet students' needs and do not require additional retrenchment.
- We have a prioritized list for departments regarding making positive cost savings and improving student learning across programs: we will examine data and issues such as number of majors, degree completions, minors/majors, overlap with other programs, program courses, and the need for courses with other departments, student learning outcomes, and workforce outcomes.
- Overlapping curriculum between departments: we will take a review of this further this year in order to provide richer opportunities for our students, coupled with more efficient and innovative alignments: this will probably result in closing some majors, minors, and concentrations with further faculty reassignments.
- Some possible department mergers will be addressed this year.
- Such practical matters about scheduling, consistency in class sizes with departments: we will also examine gatekeeper data: we will share data with the department chairs for the improvement of efficiency.
- We need to examine what is economically possible for the university; these and other issues regarding the sustainability of ESU are part of the process alignment.

Questions: Jeffrey Hotz was granted permission to share a handout about workforce studies of the universities. This will be included in the minutes. He noted that none of the ten studies that he looked at advocated alignment as the administration had conceived it to meet workforce needs. Provost Reidhead said that no alignments had been taken with this aim in mind and that he was in substantial agreement with these studies.

4. Request for Agenda Add-ons and Approval of Agenda (Motion)

- Agenda was approved, with no new additions.

5. Standing Committee Reports: 3 Reports/Announcements

A. Orientation Committee: Professor Jonathan Keiter, the chair of the four-person committee reviewed some of the rules for University Senate operations.

- The executive officers hold meetings ahead of time to set the agenda: outside of the executive committee, an agenda item needs 5 senators to be placed on the agenda.
- The Senate follows Robert's Rules of Order and the general outlook for the anatomy of a meeting; the general steps for presenting business to the assembly; and how to identify and review classes of meetings
- The Senate is committed to civil discourse of ideas: only one topic at a time; there is the rule of the majority (but also the interest to protect the minority view)
- There are specific rules about how to get items placed on the agenda and additional items to the agenda.
- Motions pass with a majority of voters after a quorum is reached; about 40 Senators (a simple majority) is needed for a quorum;
- Meetings must end by 5:00 p.m.
- All motions should be in writing and should include the following items: who, what, where, and when. The language is "I move that" and then present the motion. There can be debate for or against the motion, followed by a vote.
- If a motion falls outside of the organization's purview it is "out of order"
- In debating a motion: rules, there should be no cross talk: debatable motions.
- Please refer to the PowerPoint about Orientation on the webpage for this information.
- Minutes of previous senate meetings are on the webpage and on the S drive senate minutes, dating by 2005, are available.

B. Nominations and Elections: Dr. Tom Gioglio announced that the Nominations and Elections Committee has a full slate of candidates for the executive committee election today for the 2014-2015 University Senate. Nominations on the floor will also be taken.

C. Research Committee: Professor Johan Eliasson, co-chair of Research Committee for the Senate, which is also the working committee for Research and Faculty Development and Research for the Strategic Plan. Dean Owusu-Ansah is the co-chair of the committee. The university strategic plan for research, which is part of the fourth component of the strategic plan (4.3 in the plan), by November 30. There is another task regarding faculty research to look at what constitutes research and scholarship by department. This is a huge undertaking with only a few members of the committee. We need two more faculty member volunteers. Please send an e-mail to me, Michael Gray, or Dean Owusu-Ansah to learn more.

6. Old Business

- Outgoing Senate President Ballinger thanked members of the Senate, including Committee Chairs and members of the executive committee, and all of those who made the Senate functioning and followed decorum
- It was a good experience for me. Thanks to the tech people and thanks to those who took and answered questions.

7. New Business

A. Student Senate President's Report (Drew Johnson)

- Student Senate President Drew Johnson thanked the senate for the opportunity to speak.
- He noted that he has met with many senators already and looks forward to meeting more as the year progresses.

- The Student Senate elections are live right now and full elections will conclude on Tuesday, September 16, at 4 p.m. Students can vote through Warrior Link: please log in with the ESU portal connections: candidates' bios are already on the link.
- The University Senate has passed a request for 15 thousand dollars to fund scoreboards for the Athletic Department. The scoreboards are a little dilapidated. The University Senate has passed the request, and the request will now go through SAA.
- Voter registration day is on September 23, from 1-4 p.m. in the Student Union. This will get the students registered for the governor's race.
- Fire that happened down toward Ridgway affected a student, Andrew Rodriguez. Please bring clothing donations from children's sizes to adult sizes to the 2nd floor of the University Center.
- Club Fair took place last Tuesday, September 9: just over 70 clubs came out. This is a way to let students know about clubs. Ali Hussein was the chair and did an excellent job.
- Academic Plan for the Steering Committee: the Academic Plan Steering Committee has asked for Student Senate's Input before the roundtables Dean Alberto Cardelle requested information from the Student Senate and a survey for the Student Senate and student senators to give a student perspective on experiences at ESU and an accounting of their experience on ESU's campus. This involved coming up with a three-word description of ESU and then 150 – 200 word blurb accounting for ESU experience.
- First ESU Summit Meeting is this Wednesday.

B. Election of Officers

- The candidates introduced themselves and nominations on the floor were taken for the five executive committee positions. The election took place.
- The election results were as followed: for President, Robert Cohen; for At large Member, Kelly Harrison; for Vice President, Dominique Washington; for Secretary, Stanley Li-Ming Chiang.
- President Cohen discussed his views on the Senate: there should be fewer reports and more decision making. President Cohen stated that holes in the various committee memberships should be filled in by the executive committee, and members should contact the executive committee about vacancies.

C. Committee Formation

- President Ballinger reviewed the vacancies in the various openings on the University Senate Committee Memberships; she discussed those members who stayed on, took calls for nominations to committees, and noted the vacancies for the coming year. She began the work of organizing the committee lists for the 2014-2015 University Senate.
- President Cohen, newly elected, continued the review of vacancies and changes on the committees. President Cohen made adjustments as needed to the various lists.
- Ken Long noted that the Budget Committee would be reviewing the Master Plan and noted that this would be a very important committee in this regard.

Question: Marianne Cutler asked for clarification for how to volunteer for positions; President Cohen said that they could be e-mailed to him or any other member of the committee.

8. Adjournment: Melissa Geiger made a motion to adjourn the meeting. The motion was seconded and approved. The meeting adjourned at 4:30 p.m.