



University Conduct Board Training Report

Academic Year 2023-2024

Included below is a comprehensive list of trainings for University Conduct Board (UCB) members. As required by the 2020 Title IX Federal Regulations, these trainings are available through the Student Conduct and Community Standards [training webpage](#).

University Conduct Board Trainings

Professional staff within Student Conduct and Community Standards (SCCS) host many of the trainings for the UCB.

Training Title/Topic	Training Host or Organization	Training Hours	Required for Faculty and Staff Members?	Required for Student Members?
UCB Manual	SCCS	1.00	Yes	Yes
Statement of Ethical Standards	SCCS	0.25	Yes	Yes
Orientation for Returning UCB Members	SCCS	0.75	Returning Members Only	Returning Members Only
Orientation for New UCB Members	SCCS	1.75	New Members Only	New Members Only
FERPA 101: For Colleges & Universities	Department of Education	0.75	Recommended for All Members	Recommended for All Members
UCB Check In Meeting	SCCS	0.50	Yes	Recommended
Lunch & Learn - Hearing Outcomes: Creating Learning Outcomes and Determining Appropriate Educational Sanctions	SCCS	1.00	Recommended	Required for New Members; Recommended for Returning Members
SUNY SCI Training Modules – See detailed charts on following pages	SUNY SCI	-	Yes – Up to 17.40 Credit Hours (New Members: 17.40; Returning Members: 10.00)	Yes – Total of 4.40 Credit Hours

Training materials are updated annually and are available through the SCCS webpage.

SUNY SCI Training Modules – For Faculty and Staff Members Returning to the UCB

Faculty and Staff members complete 10.00 credited hours of training through SUNY SCI to continue serving on the University Conduct Board. The list of modules included below were determined by using the Title IX Compliance Certificate on SUNY SCI including topics deemed relevant by a collaborative work group of PASSHE student conduct officers.

SUNY SCI Module Title	Training Hours
Appeals in Student Conduct Proceedings	0.50
Collecting and Understanding Specialized Evidence	1.00
Cross-Examination in a Title IX Hearing	0.50
Cultural Relevance and Inclusiveness, and Responding to Sexual and Interpersonal Violence on Campus	0.60
Determining Relevance in Title IX Hearings: Part One	0.50
Disability Law in Student Conduct Proceedings	0.40
Due Process Part One: Theory and History	0.70
Effective Interviewing of Parties and Witnesses	0.85
Evidence in the Student Conduct Process	0.60
Legal Framework for Understanding Conflicts of Interest and Bias	0.65
Neurobiology of Sexual Assault Trauma (Part 1 of 3) - Introduction	0.35
No Contact Orders, Emergency Removals, and Interim Suspensions	0.50
Privacy, Confidentiality & Privilege in Disclosures of Sexual and Interpersonal Violence	0.50
Relevance and Decorum in a Title IX Hearing	0.50
Technology Basics - Information Security, Confidentiality, and Decorum	0.35
Title IX Final Rule Basics	0.60
Understanding the Investigative Report Template for Investigations of Title IX Sexual Harassment	0.35
What Is Affirmative Consent?	0.25
What is Severe, Persistent, and Objectively Offensive Title IX Sexual Harassment?	0.30

SUNY SCI Training Modules – Student Members

Student members do not serve on Formal Hearings where there are alleged violations falling under the Sexual Misconduct (Title IX) Policy. Therefore, fewer training modules from SUNY SCI are required for student members

Student members must complete 4.40 credited hours of training covering generalized topics related to student conduct. New student members cannot serve in Formal Hearings until their SUNY SCI Trainings have been completed.

SUNY SCI Module Title	Training Hours
Disability Law in Student Conduct Proceedings	0.40
Due Process Part 1: Theory and History	0.70
Due Process Part 2: Practical Application	0.25
Effective Interviewing of Parties and Witnesses	0.85
Evidence in the Student Conduct Process	0.60
Law and the Hearing Panel	0.50
Mock Hearing (Part 1 of 3): Introductory Remarks, Charges and Claims, and Opening Statements	0.25
Mock Hearing (Part 2 of 3): Investigation by Panel and Witness Appearance	0.50
Mock Hearing (Part 3 of 3): Closing Statements and Deliberations	0.35